

**DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
REGION II - TUGUEGARAO**

**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2021 (Non-CSE)**

| Code (PAP)  | Procurement Program/Project               | PMO/ End-User              | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement               | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (Php) |              |    | Remarks (brief description of Program/Activity/Project)   |
|---|---|----------------------------|---|-----------------------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
|   |   |                            |   |                                   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO |   |
| 100000100001000<br>310100100001000  | Common Electrical Supplies                | PRC Region II - Tuguegarao | NO  | NP-53.9 - Small Value Procurement | within 2021                            | within 2021                | N/A             | within 2021      | GoP             | 5,400.00               | 5,400.00     |    | - Procurement of Common Electrical Supplies not available at PS DBM   |
| 100000100001000<br>310100100001000<br>310100100002000                                       | Common Office Supplies                    | PRC Region II - Tuguegarao | NO  | Shopping                          | within 2021                            | N/A                        | N/A             | within 2021      | GoP             | 56,005.00              | 56,005.00    |    | - Procurement of Common Office Supplies not available at PS DBM   |
| 100000100001000<br>310100100001000<br>310200100002000                                       | Office Equipment and Accessories          | PRC Region II - Tuguegarao | NO  | Shopping                          | within 2021                            | N/A                        | N/A             | within 2021      | GoP             | 18,700.00              | 18,700.00    |    | - Procurement of Office Equipment and Accessories not available at PS DBM   |
| 100000100001000<br>310100100001000  | Cleaning Equipment and Supplies           | PRC Region II - Tuguegarao | NO  | Shopping                          | within 2021                            | N/A                        | N/A             | within 2021      | GoP             | 54,440.00              | 54,440.00    |    | - Procurement of Common Cleaning Equipment and Supplies not available at PS DBM   |
| 100000100001000   | Flag or Accessories                       | PRC Region II - Tuguegarao | NO  | Shopping                          | within 2021                            | N/A                        | N/A             | within 2021      | GoP             | 3,199.50               | 3,199.50     |    | - Procurement of Flag or Accessories not available at PS DBM  |
| 100000100001000<br>310300100001000  | ICT Equipment and Devices and Accessories | PRC Region II - Tuguegarao | NO  | Shopping                          | within 2021                            | N/A                        | N/A             | within 2021      | GoP             | 380,000.00             | 380,000.00   |    | - Procurement of Semi-Expandable ICT Equipment not available at PS DBM  |
| 100000100001000   | Lighting and Fixtures and Accessories     | PRC Region II - Tuguegarao | NO  | NP-53.9 - Small Value Procurement | within 2021                            | N/A                        | within 2021     | within 2021      | GoP             | 40,000.00              | 40,000.00    |    | - Procurement of Lighting and Fixtures and Accessories not available at PS DBM  |
| 100000100001000<br>310100100002000<br>310200100001000                                       | Paper Materials and Products              | PRC Region II - Tuguegarao | NO  | Shopping                          | within 2021                            | N/A                        | N/A             | within 2021      | GoP             | 16,989.81              | 16,989.81    |    | - Procurement of Paper Materials and Products not available at PS DBM   |
| 100000100001000<br>310100100001000<br>310200100001000                                       | Personal Protective Equipment             | PRC Region II - Tuguegarao | NO  | NP-53.9 - Small Value Procurement | within 2021                            | within 2021                | N/A             | within 2021      | GoP             | 179,500.00             | 179,500.00   |    | - Procurement of Personal Protective Equipment not available at PS DBM  |
| 100000100001000<br>310100100002000<br>310200100002000<br>310200100003000<br>310200100004000 | Consumables                               | PRC Region II - Tuguegarao | NO  | Shopping                          | 1st Quarter 2021                       | N/A                        | N/A             | 1st Quarter 2021 | GoP             | 360,870.40             | 360,870.40   |    | - Procurement of 1st Quarter Consumables not available at PS DBM  |
| 100000100001000<br>310100100002000<br>310200100002000<br>310200100003000<br>310200100004000 | Consumables                               | PRC Region II - Tuguegarao | NO  | Shopping                          | 2nd Quarter 2021                       | N/A                        | N/A             | 2nd Quarter 2021 | GoP             | 348,620.40             | 348,620.40   |    | - Procurement of 2nd Quarter Consumables not available at PS DBM  |
| 100000100001000<br>310100100002000<br>310200100002000<br>310200100003000<br>310200100004000 | Consumables                               | PRC Region II - Tuguegarao | NO  | Shopping                          | 3rd Quarter 2021                       | N/A                        | N/A             | 3rd Quarter 2021 | GoP             | 348,620.40             | 348,620.40   |    | - Procurement of 3rd Quarter Consumables not available at PS DBM  |
| 100000100001000<br>310100100002000<br>310200100002000<br>310200100003000<br>310200100004000 | Consumables                               | PRC Region II - Tuguegarao | NO  | Shopping                          | 4th Quarter 2021                       | N/A                        | N/A             | 4th Quarter 2021 | GoP             | 348,620.40             | 348,620.40   |    | - Procurement of 4th Quarter Consumables not available at PS DBM  |
| 100000100001000<br>310200100002000<br>310200100004000                                       | Furniture and Furnishings                 | PRC Region II - Tuguegarao | NO  | Shopping                          | within 2021                            | N/A                        | N/A             | within 2021      | GoP             | 2,000.00               | 2,000.00     |    | - Procurement of Semi-Expandable Furniture and Furnishings  |
| 100000100001000<br>310100100001000  | Drugs and Medicines Expenses              | PRC Region II - Tuguegarao | NO  | Shopping                          | within 2021                            | N/A                        | N/A             | within 2021      | GoP             | 2,000.00               | 2,000.00     |    | - Procurement of medical supplies, emergency kits, and/or medicines.  |
| 100000100001000<br>310100100001000  | Fuel/Gasoline and Oil Lubricants          | PRC Region II - Tuguegarao | NO  | NP-53.9 - Small Value Procurement | within 2021                            | within 2021                | N/A             | within 2021      | GoP             | 325,000.00             | 325,000.00   |    | - Fuel/Gasoline and Oil Lubricants consumption of PRC Tuguegarao service vehicles   |
| 100000100001000<br>310100100001000  | Water Expenses                            | PRC Region II - Tuguegarao | NO  | Direct Contracting                | N/A                                    | N/A                        | N/A             | N/A              | GoP             | 75,000.00              | 75,000.00    |    | - Water Expenses of PRC Tuguegarao Regional Office and Off-Site Delivery Center, Robinsons Place, Santiago City, Isabela                          |
| 100000100001000<br>310100100001000  | Electricity Expenses                      | PRC Region II - Tuguegarao | NO  | Direct Contracting                | N/A                                    | N/A                        | N/A             | N/A              | GoP             | 1,262,000.00           | 1,262,000.00 |    | - Electricity Expenses of PRC Tuguegarao Regional Office and Off-Site Delivery Center, Robinsons Place, Santiago City, Isabela                    |
| 100000100001000<br>310100100001000  | Postage and Courier Services              | PRC Region II - Tuguegarao | NO  | NP-53.5 Agency-to-Agency          | N/A                                    | N/A                        | N/A             | N/A              | GoP             | 84,000.00              | 84,000.00    |    | - Postage and Deliveries/Courier Expenses of PRC Tuguegarao Regional Office and Off-Site Delivery Center, Robinsons Place, Santiago City, Isabela |



|   |   |                            |    |   |                    |             |            |                    |     |            |            |   |  |
|---|---|----------------------------|----|---|--------------------|-------------|------------|--------------------|-----|------------|------------|---|--|
| 100000100001000                                       | Mobile  | PRC Region II - Tuguegarao | NO | Shopping                                  | within 2021        | N/A         | N/A        | within 2021        | GoP | 10,000.00  | 10,000.00  | - | Mobile Phone Expenses of PRC Tuguegarao Regional Office                                      |
| 100000100001000<br>310100100001000                    | Landline  | PRC Region II - Tuguegarao | NO | Direct Contracting                        | N/A                | N/A         | N/A        | N/A                | GoP | 66,000.00  | 66,000.00  | - | Telephone/Landline Expenses of PRC Tuguegarao Regional Office                                |
| 100000100001000                                       | Internet Subscription Expenses  | PRC Region II - Tuguegarao | NO | Shopping                                  | within 2021        | N/A         | N/A        | within 2021        | GoP | 1,000.00   | 1,000.00   | - | Internet Subscription Expenses of PRC Tuguegarao Regional Office                             |
| 100000100001000                                       | Cable, Satellite, Telegraph & Radio Expenses                                | PRC Region II - Tuguegarao | NO | Shopping                                  | within 2021        | N/A         | N/A        | within 2021        | GoP | 4,000.00   | 4,000.00   | - | Cable, Satellite, Telegraph & Radio Expenses of PRC Tuguegarao Regional Office               |
| 100000100001000                                       | Janitorial Services   | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 54,000.00  | 54,000.00  | - | Provision of Janitorial Services for PRC Tuguegarao Regional Office                          |
| 100000100001000<br>310100100001000                    | Security Services   | PRC Region II - Tuguegarao | NO | Competitive Bidding                       | 08/08/2018         | 28/08/2018  | 10/08/2018 | 10/12/2018         | GoP | 999,000.00 | 999,000.00 | - | Provision of Security Services is under a Multi-Year Obligational Authority (MYOA) 2018-2021 |
| 100000100001000<br>310100100001000                    | Repair and Maintenance - Buildings  | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 101,000.00 | 101,000.00 | - | Repair and Maintenance of Buildings  |
| 100000100001000<br>310100100001000                    | Repair and Maintenance - Office Equipment                                   | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 142,000.00 | 142,000.00 | - | Repair and Maintenance Office Equipment  |
| 100000100001000<br>310100100001000                    | Repair and Maintenance - Information and Communication Technology Equipment | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 35,000.00  | 35,000.00  | - | Repair and Maintenance of ICT Equipment  |
| 100000100001000<br>310100100001000                    | Repair and Maintenance - Motor Vehicles                                     | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 132,000.00 | 132,000.00 | - | Repair and Maintenance of Motor Vehicles   |
| 100000100001000<br>310100100001000                    | Repair and Maintenance - Furniture and Fixtures                             | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 55,000.00  | 55,000.00  | - | Repair and Maintenance of Furnitures and Fixtures  |
| 310100100001000                                       | Repair and Maintenance - Office Equipment                                   | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 23,000.00  | 23,000.00  | - | Repair and Maintenance of Semi-Expandable Office Equipment                                   |
| 310100100001000                                       | Repair and Maintenance - Information and Communication Technology Equipment | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 19,000.00  | 19,000.00  | - | Repair and Maintenance of Semi-Expandable ICT Equipment                                      |
| 310100100001000                                       | Repair and Maintenance - Furniture and Fixtures                             | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 21,000.00  | 21,000.00  | - | Repair and Maintenance of Semi-Expandable Furnitures and Fixtures                            |
| 310100100001000                                       | Printing and Publications   | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 25,000.00  | 25,000.00  | - | Printing and Publication Expenses of PRC Tuguegarao Regional Office                          |
| 100000100001000<br>310100100001000<br>310200100002000 | Representation Expenses   | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 317,000.00 | 317,000.00 | - | Representation Expenses for various meetings and conduct of various activities               |
| 310100100002000                                       | Transportation and Delivery Expenses  | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | As the need arises | N/A         | N/A        | As the need arises | GoP | 21,000.00  | 21,000.00  | - | Transportation and delivery services   |
| 310100100002000                                       | Rents - Buildings and Structures  | PRC Region II - Tuguegarao | NO | NP-53.10 Lease of Real Property and Venue | As the need arises | N/A         | N/A        | As the need arises | GoP | 162,000.00 | 162,000.00 | - | Examination Venue Rentals  |
| 100000100001000<br>310100100001000                    | Other Subscription Expenses   | PRC Region II - Tuguegarao | NO | NP-53.9 - Small Value Procurement         | within 2021        | within 2021 | N/A        | within 2021        | GoP | 12,000.00  | 12,000.00  | - | Subscription Expenses of PRC Tuguegarao Regional Office                                      |

Prepared by:

  
**GIRLIE MEI D. CUNTAPAY**  
RBAC Secretary

  
**KRISTINA CASSANDRA A. CARAG**  
RBAC Secretariat, Member

  
**MARK VINCENT J. GOCAL**  
RBAC Secretariat, Member

  
**DJOHARTO A. LUMENDA, JR.**  
RBAC Secretariat, Member

Certified Funds Available / Certified Appropriate Funds Available:

  
**IVAN MARK B. CARANGUAN** / **KRISTINA CASSANDRA A. CARAG**  
Accountant                      Budget Officer

Recommending Approval:

  
**ATTY. JOSE BERNABE T. PAUG**  
RBAC Chairman

  
**JUAN G. ALILAM, JR.**  
Vice-Chairperson

  
**JOHN REY P. ROAQUIN**  
Member

  
**JACK A. WASSIG**  
Member

  
**ROWENA T. ANZIA**  
Member

Approved by:

  
**RODRIGO F. BALAQUI, JR.**  
Regional Director